

## Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.  
Statutory committees are required to maintain formal minutes.  
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: C&I

Chairperson/Responsible Contact: L. Schmertzling

Purpose of Meeting: Spring Scheduling / GAETC

Date: 8/30/16 Time: 10:30 Location: Conference Room

Departments/Groups/Agencies Represented: C&I group - HF, EW, SO, LL, DK, DD, EH, LS

Primary Outcomes: <sup>upcoming elections →</sup> 1. Grad. School Exec Committee Faculty 2. University T&P C. write in candidate / Representative - Be on the Discussion of committee assignments at College level. Com. on Com. has to meet to set committee members.  
Spring Schedule - Discussed # enrolled, Add section for P12 Lit 17ED 7900.  
7300 - Keep data separate. TA / LM / P12 TA / TA # reported. \* Adm. assurance form for certification or not certification. 8600 - submit form if working with students/children. Used for field exp.  
EH + LS to discuss online assignment - 10 hrs / 15 hrs / 3 weeks / online delivery of instruction.  
HF - specific courses = specific assignments - no overlap

Actionable Items/Planned Follow-up: Be on the look out for email ballot from D. Paine for election to offices given above.

• 7600 → 7900 new course for ATOMIC Learning, would be better 7900 P12 Lit = 7204  
Contact adjunct candidate for P12 Lit - E. Willis. Consider 7050 course sub. for 7600 due to low # ✓ 2 sections for EOUC 9000. Need additional section 7602. • TA # reported. All eds students should complete Adm. Assurance form.  
Spring Course Load - Leader - 3 ED - 2 DK 3 DD 3 EH 3  
LS - 2 HF - 2 Wiley - 3