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| ***A close up of a sign  Description automatically generated*** |  | ***PERSONNEL ACTION – Statement of Purpose / Narrative***  ***Valdosta State University – College of the Arts***  [*www.valdosta.edu/coa*](http://www.valdosta.edu/coa)  ***Statement of Purpose***  ***1-3 pages*** |

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| **Name** |  | **Current**  **Rank/Title** |  |

**Statement of Purpose / Narrative (1-3 pages) includes:**

1. Summary of candidate’s application for Tenure, Promotion, Pre-Tenure / Third Year Review, Fifth Year Review,   
or Post- Tenure Review.

2. History at Valdosta State University ― college, department, etc. ― during the relevant time served for the applied tenure or promotion action.

3. Employment responsibilities; (Gallery Director, Peach State Summer Theatre Manager, Area Head, Studio Manager, Department Head, etc.), include a summary of teaching, scholarship/research and service activities.