**INSTITUTIONAL EFFECTIVENESS REPORT**

**Instructions:** For academic units, the content will focus on the assessment of student learning outcomes. Each degree program must submit a plan and report separately (i.e., a department with bachelor and master’s degree programs must submit a plan and report for each program). The report should represent work accomplished during summer, fall, and spring of the past year.

**Submission Instructions:** While the majority of the report may be completed during the summer before the report is due, Institutional Effectiveness Reports and Plans are **due September 30** to the University Assessment Committee. **Circulate a printed or electronic copy first and after approval by a Dean, Director, or Vice President, email the IE Report and IE Plan as a Microsoft Word document to** [**assessment@valdosta.edu**](mailto:assessment@valdosta.edu) **by September 30.**

|  |  |
| --- | --- |
| **Academic Department: Select Department Name** | **Report Year: Select Year** |
| **Degree Program (degree and major name):** | |
| **Delivery Method (on campus, off campus, fully online, hybrid, etc.):** | |
| **Contact Person and/or Report Preparer:**  **Email:**  **Telephone:** | |

**Review from the Previous Year’s Institutional Effectiveness Report** (Add a reflective statement on whether changes made last year resulted in an improvement. What changes did you say you were going to make? Did you make them? Were they successful?)

**REPORT OF ASSESSMENTS**

Enter assessments conducted during the previous year. The data/evidence results provided in this section should tie directly to last year’s Institutional Effectiveness Plan.

**STUDENT LEARNING OUTCOMES FROM CATALOG ASSESSED** (as reported on your IE Plan; do not state departmental goals)**:**

1.

2.

3.

4.

**Description of AssessmentS conducted, including class and term** (a minimum of one direct measure aligned to each SLO above; do not use end of course grades; include a copy of any rubrics, surveys, or instruments used as an appendix or at the end of this document)**:**

1.

2.

3.

4.

**Targeted level of Proficiency** (for each assessment)**:**

1.

2.

3.

4.

**Number of Students Assessed** (for each assessment)**:**

1.

2.

3.

4.

**DATA/Evidence and Analysis of Results** (include qualitative or quantitative summary; raw data should be included in an attachment or at the end of the document; detail when/how results were disseminated/ discussed among program faculty; provide interpretation of results; compare results to prior years if applicable; highlight/bold/underline specific results):

1.

2.

3.

4.

**Use of Results to Make Improvements** (provide a brief explanation for each instance of usage of results to make improvements, clearly connecting each to data/evidence results above; improvements could be to the curriculum, course, pedagogy, assessment method, etc.):

1.

2.

3.

4.

*Note: The UAC encourages preparers* *to perform a self-review of the IER and IEP before submitting using the online form at* [*https://goo.gl/zYig3k*](https://goo.gl/zYig3k)*.*

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| **APPROVALS** | | |
| **TITLE** | **SIGNATURE** | **DATE** |
| Department Head | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Chair, College Assessment Committee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dean | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Provost and Vice President for Academic Affairs | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Chair, University Assessment Committee | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |