



Greek Life Handbook & Risk Management Policy

For the Interfraternity, National Pan-Hellenic,
Multicultural and College Panhellenic
Fraternities and Sororities at Valdosta State
University

Adopted: 2004

Revised: 2022

The Interfraternity, National Pan-Hellenic, Multicultural and College Panhellenic Councils are registered student organizations at Valdosta State University. Registration shall not be construed as approval, endorsement or sponsorship by Valdosta State University of the student organization's publications, activities, purposes, actions or position

Greek Life Handbook

OVERVIEW

The following policy has been revised to assist chapters in the areas of Greek policy awareness, event management, responsible member behavior and decision-making, reducing legal liability, and providing a healthy and safe environment for members and guests.

Throughout this policy, the term "off-campus" refers to any location not in or on the property of Valdosta State University or the *VSU Foundation*. The term "fraternity" refers inclusively to both men's fraternities and women's sororities, unless otherwise stated. The terms "IFC," "NPHC", "MGC," and "CPC" refer to the Interfraternity Council, National Pan-Hellenic Council, Multicultural Council, and the College Panhellenic Council respectively.

CHAPTER OFFICERS ARE RESPONSIBLE FOR THE EDUCATION OF INDIVIDUAL MEMBERS, INCLUDING NEW MEMBERS AND ALUMNI/AE ABOUT THESE

POLICIES. The chapter President and Risk Management/Social Chair are responsible for educating all Active, New/Associate, and Alumni/ae members about responsible event management and these policies. Ignorance is not tolerated, and chapters may be held responsible for the actions of members and guests. It is recommended that these policies be reviewed regularly at chapter and new member meetings, and prior to coordinating any event.

Shared Responsibility: Any student, who knowingly acts in concert to violate University regulations, may be held jointly responsible for such violations. Students are responsible for the conduct of their guests on or in University property and at functions registered by the University or any student organization.

Organization's Shared Responsibility: Any student organization will be held responsible for the behavior of their members, whether they are current students, alumni/ae or guests, when their actions evolve from or are in any way related to their association with or activities of the organization. Student organizations which condone or encourage behavior which violates University or state regulations may be given joint responsibility for such violations.

EXPECTATIONS

Fraternity and Sorority Expectations

1. Adhere to the principles and ideals contained in your Ritual.
2. Comply with all your national policies (hazing, risk management, meeting attendance at national conventions and leadership schools, new member education, etc.)
3. Attend all training session, retreats, meetings and workshops such as Greek Council, IFC, CPC, MGC, NPHC, etc.
4. Achieve a chapter GPA, that is equal to or exceeds Valdosta State University's all women's or all men's average.
5. Update your chapter roster by the end of finals each semester. This will ensure that you have an accurate roster for scholarship compliance, payment of dues to your respective councils, and verification of membership figures with the national headquarters.
6. Comply with the Greek Risk Management Policy.
7. Submit the names of new members to the Assistant Director for Greek Life after recruitment/intake to have the most accurate roster for posting of recruitment results and for new member seminar attendance figures.
8. Comply with the VSU Greek Life Human Dignity statement both as individuals and as a group.
9. All new members must attend the New Member Risk Management Seminar.
10. NPHC and MGC groups must inform the Assistant Director for Greek Life (prior to intake) of the dates for chapter intake activities. Chapters will have two weeks following the start of their MIP to furnish a list of names to the Assistant Director of Greek Life which will be kept confidential until after membership showcase.
11. In order to be a registered student group at VSU, groups must have an active advisor and a faculty advisor.
12. All groups **will not** participate in a little brother/sister program.
13. Comply with the Greek Excellence Program in its entirety.
14. A representative from the chapter and the chapter advisor **MUST** attend the student organization meeting each fall.

Expectations for the Assistant Director of Student Life for Greek Life

1. Maintain the highest standard of personal conduct.
2. Actively promote and encourage the highest level of education within the profession and institution.
3. Maintain loyalty to Valdosta State University and pursue its objectives in ways that are consistent with public interest.
4. Be an advocate for the Greek community to move towards positive change to benefit the goals and aspirations of the students.
5. Strive for excellence in all aspects of management and leadership of Valdosta State University and the Office of Student Life.
6. Serve all students impartially.
7. Be a liaison between the students and institution's administrative.
8. Show continuous support for the Greek community and policies of the university.
9. Cooperate with both the national headquarters of the Greek organizations, as well as the local chapter advisors.
10. Use every opportunity to improve public understanding of the role of Greek Life.

Mission Statement

The office of Greek Life's mission is to promote student development by providing opportunities for scholarship, community service, campus involvement and fraternal friendship by ensuring all members a high-quality and safe undergraduate experience.

At Valdosta State University it is our goal to be a nationally recognized Greek Community. To fulfill this goal, we strive for continuous improvement in all aspects of scholarship, programs, services and operations

Scholastic Requirements

To be eligible to join Fraternity & Sorority Life, a student must fit into one of three categories and meet the requirements listed therein.

First Year Student:

A first semester first year student must have a minimum 2.5 cumulative high school GPA as calculated by the Office of Admissions.

Current Students:

Current Valdosta State University students with an established college GPA may join at any time during their collegiate careers given that they have a cumulative GPA of 2.50 or higher based on 12 or more credit hours *and* a minimum semester GPA of a 2.50 the semester prior to joining. Students must also be in Good Standing with the University.

Transfer Students:

Current Valdosta State University students who transferred to the University with an established college GPA may join at any time during their collegiate careers given that they have a cumulative GPA of 2.50 or higher based on 12 or more credit hours and a minimum semester GPA of a 2.50 the semester prior to joining. Students must also be in Good Standing with the University.

All Greek organizations are required to maintain a minimum chapter grade point average of 2.5 per semester. The average is derived from the roster provided by the Spring Semester and Fall Semester deadlines. In regards to Membership Section 1, items 4 and 5 are contingent upon the completion of items 1-3. The Assistant Director of Student Life will be responsible for dictation the sanction and limitation to their probation.

Any organization earning below a 2.5 for one semester:

1. Fined \$100.
2. Required to plan and attend an educational program for time management and/ or study skills for the following semester.
3. Required to submit and implement a Chapter Scholarship plan.
4. Allowed two social events (including brotherhood, formals, semi-formals, socials, dates nights) for the following semester.
5. Will be allowed to participate in Greek Wide Events such as, but not limited to Greek Week, Greek Stock, Homecoming events, and chapter's sponsored Philanthropy Week.
6. Any individual member who obtains a cumulative previous semester GPA of less than 2.5 shall not be eligible in any CPC, IFC, MGC, and NPHC activity, excluding the chapter's sponsored Philanthropy Week. Scholarship requirements can only be adjusted by the Assistant Director of Student Life.

Any organization earning below a 2.5 for two consecutive semesters:

1. Fined \$100.
2. Placed on Social Probation for that semester.
3. Required to submit and implement a Chapter Scholarship plan.
4. Will not be allowed to participate in Greek Wide Events, such as Greek Week and Greek Stock, and Homecoming events.
5. Any individual member who obtains a cumulative previous semester GPA of less than 2.5 shall not be eligible in any CPC, IFC, MGC, and NPHC activity, excluding the chapter's sponsored Philanthropy Week. Scholarship requirements can only be adjusted by the Assistant Director of Student Life.

Any organization earning below a 2.5 for three consecutive semesters:

1. Inactive for one semester and unable to meet or act as a chapter.
2. Will not be allowed to participate in Recruitment/intake events.
3. Will not be allowed in Greek Wide Events, such as Greek Week and Greek Stock.

Any chapter that fails to complete the sanctions outlined will automatically go to the next level probation.

Regaining Recognition After Loss of Recognition due to Academic Reasons

You will have one semester to meet these goals once inactive status has been set.

1. Have a semester average GPA of 2.5.
2. The chapter must have an active chapter advisor.
3. All fines and forms must be completed at the end of each term.
4. Any debts to the University or Student Life must be paid in full.
5. A full chapter development plan must be presented:

Required Paperwork

Chapters will be required to submit a variety of Paperwork to the Office of Fraternity and Sorority Life each semester. Failure to turn in this paperwork will result in a fine schedule determined by the chapter's respective council.

Due Date: September 15th by 5pm & February 15th by 5pm

All chapters are required to turn in the following:

- Roster
- On Campus Advisor Form
- Off Campus Advisor Form
- Chapter Officer Contact Form
- Greek Excellence Packet (Only Due February 15)

New Member Process

All new member education processes shall be conducted in the fall or spring semester of each academic year. The Office of Fraternity and Sorority Life considers the start of the new member education process to be the point when the potential new member is being extended an invitation for membership, or bid, by the organization.

Each chapter is expected to host recruitment or intake AT LEAST once a calendar year, unless otherwise approved by the Assistant Director for Fraternity and Sorority life.

Regardless of start date, new member education activities shall end no later than the day prior to the beginning of finals week. There is to be no crossover of new member education activities from semester to semester. The new member education process should not last any longer than what the inter/national headquarters has approved, but under no circumstances should it be longer than **8 weeks.**

The Office of Fraternity and Sorority Life retains the right to override any of these policies if deemed in the best interest of student organizations or if there is a concern of safety or wellbeing within the organizations or an individual member of and Valdosta State University Greek Lettered Organizations.

Blazerlink

- All Greek social organizations are required to use and be familiar with Blazerlink. More information on how to get started with Blazerlink is available in the Student Organization Manual.
- Social Event Registration forms will **ONLY** be accepted on Blazerlink.

It is each chapter's responsibility to comply with the following policies. Failure to do so will result in sanctions by the Assistant Director of Greek Life.

Office of Fraternity & Sorority Life Expansion Policy

Regaining active status

- If your chapter becomes inactive the following steps must be taken to regain active status on campus.
- **You will have one semester to meet these goals once inactive status has been set.**
 - Have a semester average GPA of 2.5.
 - The chapter must have an active chapter advisor.
 - All fines and forms must be completed at the end of each term.
 - Any debts to the University or Student Life must be paid in full.
 - Organization must be approved by review committee for student organizations.
- If your chapter has been inactive due to Academic Probation, your chapter must meet the above requirements and will be reinstated to campus on Tier 1 of probation.

Expansion policy

The Office of Fraternity & Sorority Life is committed to developing fair processes, policies and guidelines for colonization of chapters of inter/national fraternities and sororities at Valdosta State University. Inter/national fraternities and sororities who seek to establish a colony should read these guidelines and criteria carefully and follow the processes and procedures outlined herein.

This policy will serve as a guideline for all groups with the intent to establish a new social fraternity or sorority at Valdosta State University. In order to provide the maximum stability, guidance and support for each group, all fraternities and sororities intending to apply for recognition must be an inter/national fraternity or sorority. Preference will go to members of the following national umbrella organizations:

- North-American Interfraternity Conference (NIC)
- National Panhellenic Conference (NPC)
- National Pan-Hellenic Council (NPHC)
- National Association of Latino Fraternal Organizations (NALFO)
- National Multicultural Greek Council (NMGC)
- National Asian Pacific American Panhellenic Association (NAPA)

Valdosta State University reserves the right to implement a moratorium on expansion or re-colonization at any time. In addition, fraternities and sororities that decide not to adhere to the expansion policy will not be recognized by Valdosta State University and will be listed as a non-registered organization on the Office of Fraternity & Sorority Life and Office of Student Life websites.

Fraternity and Sorority expansion for inter/national fraternities or sororities can occur in three ways:

- Through the fraternity and sorority community (IFC, MGC, NPHC, or CPC), where it is decided that expansion is desired and the University determines expansion is desired.
- A group of Valdosta State University students request to establish a chapter (new or previously recognized)
- Through an inter/national fraternity or sorority desiring to expand

Please see headings below for more information on each of these processes and procedures.

If the fraternity and sorority community desires to expand, the following the process must be followed:

- The president of the governing council (IFC, MGC, NPHC, or CPC) must schedule a meeting with the Assistant Director of Fraternity & Sorority Life to review expansion procedures and discuss if expansion is desired or not.
- Final decision whether or not expansion is desired lies within the Office of Student Life.
- If expansion is desired, the Assistant Director of Fraternity & Sorority Life will reach out to all national umbrella organizations letting them know Valdosta State University is open for expansion.
- Interested inter/national organization will be required to submit an electronic expansion packet by the specified date communicated to the appropriate umbrella organization. The packet should provide at minimum the following information:
 - Brief history and purpose of the organization.
 - Cost expectations for members.
 - Copy of New Member Education Program.
 - Copy of Risk Management Policy.
 - Detailed description of how the organization will benefit Valdosta State.
 - Detailed description of how the organization will benefit the fraternity and sorority community.
 - Expected colony and chartering timeline.
 - List of all current colonies established in the last three years (status of each, expected chartering timeline for each, resources devoted to each).
 - List of active collegiate chapters within a three-hour distance of Valdosta.
 - Number of active alumni in the Valdosta/Tallahassee area.
 - Requirements for membership within the organization.
 - Relations that can be built within the governing council, the university, and surrounding communities.
 - Statement of national support for expansion.

An expansion committee will be created to look at all inter/national expansion packets submitted. The expansion committee will determine which organizations will be invited to campus for a presentation. Organization will be given the option to do an in person presentation or a virtual presentation.

The Expansion committee will review the expansion packet and the presentation and vote to recommend extending an invitation to colonize. The final decision on whether or not to expand and/or the order in which organizations will be invited to colonize will be made by the Assistant Director of Fraternity & Sorority Life.

Once a decision has been made, the Assistant Director of Fraternity and Sorority Life will issue a letter officially denying or inviting the inter/national organization to colonize at Valdosta State. At this time the inter/national organization will be allowed to begin recruiting on campus. The Office of Student Life will assist with the process.

For more information regarding the expansion committee, please refer to the last section of this document.

If a group of VSU student(s) request to establish a chapter (new or previously recognized) they must follow the process listed below:

- Schedule a meeting with the Assistant Director of Fraternity & Sorority Life to review expansion procedures and discuss if expansion is desired or not.
- The Office of Fraternity & Sorority Life in consultation with the appropriate governing council will determine if expansion is desired or not.
- Final decision whether or not expansion is desired lies within the Office of Fraternity & Sorority Life.
- If expansion is desired; student(s), will be asked to submit a Letter of Interest to the Office of Fraternity and Sorority Life. The letter, minimally, should include the following:
 - The organization's website
 - Names of all interested students
 - All interested students must have a minimum individual GPA of a 2.5 or above
 - All interested students must be non-graduating seniors

After receiving the letter of interest, the Office of Fraternity & Sorority Life will request an electronic expansion packet from the inter/national organization. The packet should provide at minimum the following information:

- Brief history and purpose of the organization.
- Cost expectations for members.
- Copy of New Member Education Program.
- Copy of Risk Management Policy.
- Detailed description of how the organization will benefit Valdosta State.
- Detailed description of how the organization will benefit the fraternity and sorority community.
- Expected colony and chartering timeline.
- List of all current colonies established in the last three years (status of each, expected chartering timeline for each, resources devoted to each.)
- List of active collegiate chapters within a three hour distance of Valdosta.
- Number of active alumni in the Valdosta/Tallahassee area.
- Requirements for membership within the organization.
- Relations that can be built within the governing council, the University, and surrounding communities.
- Statement of national support for expansion.

After receiving the expansion packet, the Office of Fraternity and Sorority Life will issue a letter officially denying or inviting the inter/national organization to colonize at Valdosta State. At this time the inter/national organization will be allowed to begin recruiting on campus. The Office of Fraternity & Sorority Life will assist with the process.

If an inter/national fraternity or sorority desires to expand, they must follow the process listed below:

- Any inter/national organization desiring to expand, must first contact the Office of Fraternity & Sorority Life to review Expansion Procedures and inquire if expansion is desired or not.
- The Office of Fraternity & Sorority Life in consultation with the appropriate governing council will determine if expansion is desired or not.
- Final decision whether or not expansion is desired lies within the Office of Fraternity & Sorority Life.
- If expansion is desired the inter/national organization will be asked to submit an electronic expansion packet. The packet should provide at minimum the following information:
 - Brief history and purpose of the organization.
 - Cost expectations for members.
 - Copy of New Member Education Program.
 - Copy of Risk Management Policy.
 - Detailed description of how the organization will benefit Valdosta State.
 - Detailed description of how the organization will benefit the fraternity and sorority community.
 - Expected colony and chartering timeline.
 - List of all current colonies established in the last three years (status of each, expected chartering timeline for each, resources devoted to each).
 - List of active collegiate chapters within a three-hour distance of Valdosta.
 - Number of active alumni in the Valdosta/Tallahassee area.
 - Requirements for membership within the organization.
 - Relations that can be built within the governing council, the University, and surrounding communities.
 - Statement of national support for expansion.

After receiving the expansion packet, the Office of Fraternity and Sorority Life will issue a letter officially denying or inviting the inter/national organization to colonize at Valdosta State. At this time the inter/national organization will be allowed to begin recruiting on campus. The Office of Fraternity & Sorority Life will assist with the process.

Expansion Committee

The Expansion Committee purpose is:

- To consider the opportunity for fraternity and/or sorority growth at Valdosta State;
- To make recommendations to the Office of Fraternity & Sorority Life as to which organization(s) will most benefit the fraternity and sorority community;
- To provide justifications for expansion based on various factors.

Expansion Committee Membership

- President or representative from each fraternity/sorority council (IFC, MGC, NPHC, and CPC)
- Five (5) members of the fraternity & sorority community
- Assistant Director of Fraternity and Sorority Life

(ex-officio) Duties of the Expansion Committee

The Expansion Committee will make a recommendation to the Assistant Director of Fraternity & Sorority Life regarding expansion. The Expansion Committee will utilize multiple factors in making this determination, including but not limited to: success of the past expansion efforts, recruitment/intake statistics, human, financial, and facility resources.

The expansion plan is given to the Assistant Director of Fraternity & Sorority Life who will make the final decision about whether expansion will occur. In the event that expansion will be pursued, the Expansion Committee will follow the procedure below to determine the specific organization(s) invited to campus.

Expansion Committee Quorum

- Voting may only occur when there is quorum, which is established as 50% plus one
- The decision to expand requires a 2/3 vote of the committee members present

Expansion Committee Meetings:

The Expansion Committee will meet at least twice a month until a decision is made as to who will be invited to campus for a presentation. Additional meetings may be convened as necessary.

Inter/National Organization Presentation

Selected organization will be invited to campus to give a presentation to the Expansion Committee. Organization will be given the option to do an in person presentation or a virtual presentation. The Presentation should include the following information:

- Brief history and purpose of the organization.
- Cost expectations for members.
- Detailed description of how the organization will benefit Valdosta State.
- Detailed description of how the organization will benefit the fraternity and sorority community.
- Expected colony and chartering timeline.
- Number of active alumni in the Valdosta/Tallahassee area.

- Requirements for membership within the organization.
- Relations that can be built within the governing council, the university, and surrounding communities.

Decision Making Process

The Expansion committee will review the expansion packet, the presentation and then vote to recommend extending an invitation to colonize. When multiple organizations under one council submit materials to seek expansion, the Expansion Committee will create a list of the order in which to invite to colonize or charter and will provide an estimated timeline.

The final decision on whether or not to expand and/or the order in which organizations will be invited to colonize will be made by the Assistant Director of Fraternity & Sorority Life.

Once a decision has been made, a letter will be issued from Fraternity and Sorority Life. Organizations invited to colonize will be allowed to begin recruiting on campus. Fraternity and Sorority Life will assist with the process.

Special Notes

The College Panhellenic Council shall use the National Panhellenic Conference (NPC) Extension procedures, outlined in the NPC Manual of Information, as a guide in facilitating the expansion process. The Office of Fraternity & Sorority Life will provide this information, if needed.

Events Policy

The Office of Fraternity and Sorority life defines the following five types of events. An event is defined as such if it meets one or more of the following criteria. Each event type defined below includes possible examples but is not limited to those examples.

1. Recruitment/Intake Events

- a. Events where the primary focus is to educate potential new members on the benefit of membership
 - i. Informational events
 - ii. Orientation
 - iii. Open house
 - iv. Interest meetings
- b. Events where the primary focus is to extend membership to join an organization
 - i. CPC or IFC Recruitment
 - ii. MGC or NPHC Intake rush meetings

2. Educational Events

- a. Events where the primary focus is to educate the audience on a specific topic
 - i. Lectures
 - ii. Public Forums

3. Philanthropic or Community Service Events

- a. Events where the primary focus is to raise money for a chapter specific philanthropy
- b. Events where the primary focus is to dedicate time and service to an outside organization or group of people

4. New Member Education

- a. Events where the primary focus is to educate new members on the history and ritual of the organization
 - i. New Member Meetings
 - ii. Educational Meetings

5. Social Events

- a. Events where the primary focus is social in nature
- b. Events where alcohol is present
- c. Events where no formal agenda or program is provided
- d. Events where admission is charged
- e. Events open to non-VSU students or community members
 - i. Parties/Mixers/Socials
 - ii. Step Shows/Dance Competitions
 - iii. Etc.

Chapter events are events where chapter or provisional group members are present and the general perception is that the event is chapter or provisional group related. **If you answer yes to just one of these questions, then it qualifies as a chapter event. Register these events on Blazerlink.**

1. Would an observer associate it with the chapter?
2. Did the incident involve expenditure of chapter funds?
3. Was the purpose of the event to be a party?
4. Did members supply alcohol?
5. Were there a large number of members present with alcohol?
6. Was the event publicized/advertised by the chapter or any individual member(s) of the chapter?
7. Was the perception of the gathering a "party"?
8. Was your chapter name assuming responsibility for the event?

9. Was the chapter advisor, or any of the executive officers of the chapter, aware of the incident before it took place, and did they not prohibit it from taking place; **or** did not take steps to insure that the activity in question was in compliance with the applicable University policies, local ordinances, or Greek standards of conduct, etc.?
10. Did the chapter advisor, or any of the executive officers of the chapter, knowing the identity of chapter members involved in the incident, refuse(s) to divulge such identity to the appropriate authorities (of the University, the police, the Judicial Board, etc.)?
11. Was the incident actively or passively endorsed by other members of the chapter?
12. Was the event publicized either in written form or by word of mouth as a chapter event?
13. Did the incident take place on chapter property, or occur on/in a location which has been contracted for by the chapter or in private residence for the purpose of holding a chapter-sponsored event?

Greek Event Calendar or Closed Calendar

1. Chapters will be able to place dates on the calendar during the first President's Roundtable meeting of the semester. The order in which chapters can put their events on the calendar changes each semester based on the previous semester's GPA. In the event that organizations have the same GPA for the previous semester, community service hours will be the deciding factor.
2. There cannot be more than 2 social events per day during the week (Monday - Thursday) & no more than 4 events (2 per council) during the weekend (Friday – Sunday).
3. If it is something minor, the chapter requesting to add to the date must have permission from each of the other chapters that have something scheduled.

Miscellaneous Event Policies:

1. All events hosted by any fraternity and sorority organization **MUST** begin within 15 minutes of the advertised start time. Failure to do so will result in a \$100 fine. This fine must be paid in full to the Office of Fraternity and Sorority life before any other events may be hosted.
2. All music played at open invitation chapter events must be clean.
3. All chapter members will refrain from cursing while hosting an open chapter event.

Events with Alcohol Policy:

Please see section 6 of Risk Management Policy for the Social event procedures.

Risk Management Policy

For the Interfraternity, National Pan-
Hellenic, Multicultural and College
Panhellenic Fraternities
And Sororities at Valdosta State University



1 HAZING POLICY

Valdosta State University expects that all members of all recognized student organizations will observe and fully comply with the State of Georgia Education Code requirements on hazing. In addition, all students are expected to adhere to regulations set forth by their respective (Inter) National fraternities, *IFC, NPHC, MGC and CPC councils*, and University policies concerning practices commonly referred to as hazing. Individuals can report hazing anonymously at any time through the Student Conduct Incident Report found on the Student Conduct Office and Fraternity and Sorority Life website. Individuals can also report anonymously to the Hazing Hotline at 1-888-NOT-HAZE. All reports and calls will be handled confidentially. We thank all those willing to help stop hazing in our community by reporting acts of hazing that they may be aware of on our campus.

Valdosta State University's Student Code of Conduct, Section J, Hazing.

J. Hazing This policy applies to all Valdosta State University students, clubs, and student organizations. Hazing includes, but is not limited to, acts of servitude and or behavior that humiliates, degrades, embarrasses, harasses or ridicules an individual, or is otherwise harmful or potentially harmful to an individual's physical, emotional, or psychological well-being, as an actual or apparent condition for initial or continued affiliation with any group. A student or organization violates this standard regardless of either the lack of intent to cause harm or the hazed individual's own willingness to participate and regardless of whether the actions took place on or off campus. Unless affirmative steps were taken by the responding student or organization to prevent the hazing behavior, conduct charges may be brought against the group, officers of the group, and members of the group who are deemed to have encouraged the behavior, in addition to any conduct action against persons who engaged in the hazing behavior.

FIPG Policy on Hazing

No chapter, colony, student or alumnus should conduct, participate in or condone hazing activities. Permission or approval by a person being hazed is not a defense. Hazing activities are defined as: "Any action taken or situation created, intentionally, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment, or ridicule. Such activities may include but are not limited to the following: use of alcohol, paddling in any form, creation of excessive fatigue, physical and psychological shocks, quests, treasure hunts, scavenger hunts, road trips or any other such activities carried on outside or inside of the confines of the chapter house; wearing of public apparel which is conspicuous and not normally in good taste, engaging in public stunts and buffoonery, morally degrading or humiliating games and activities, and any other activities which are not consistent with academic achievement, fraternal law, ritual or policy or the regulations and policies of the educational institution or applicable state law."

Georgia State Law 16-5-61. Hazing

The Max Gruver Act

(a) As used in this Code section, the term:

(1) "Haze" or "hazing" means to subject a student to an activity which endangers or is likely to endanger the physical health of a student or coerces the student through the use of social or physical pressure to consume any food, liquid, alcohol, drug, or other substance which subjects the student to a likely risk of vomiting, intoxication, or unconsciousness regardless of a student's willingness to participate in such activity.

(2) "School" means any unit of the University System of Georgia, any unit of the Technical College System of Georgia, or any private postsecondary school, college, or university in this state.

(3) "School organization" means any association, corporation, order, club, society, fraternity, sorority, athletic team, or a group living together which has students or alumni as its principal members, including local affiliate organizations.

(4) "Student" means any person enrolled or prospectively enrolled in a school in this state.

(b) It shall be unlawful for any person to haze any student in connection with or as a condition or precondition of gaining acceptance, membership, office, or other status in a school organization.

(c) Any person who violates this Code section shall be guilty of a misdemeanor of a high and aggravated nature.

§ 20-1-30. Establishment of school policies on hazing; public disclosure of incidents; confidentiality of student information

(a) As used in this Code section, the term:

(1) "Hazing" shall have the same meaning as provided for under Code Section 16-5-61.

(2) "School" shall have the same meaning as provided for under Code Section 16-5-61.

(3) "School organization" shall have the same meaning as provided for under Code Section 16-5-61.

(4) "Student" shall have the same meaning as provided for under Code Section 16-5-61.

(b) Not later than July 1, 2021, each school shall establish policies to facilitate the:

(1) Reporting, investigation, provision of due process, and administrative adjudication of alleged incidents of hazing as related to students and student organizations; and

(2) Public disclosure of administrative adjudications of hazing or hazing-related convictions within 15 calendar days of final adjudication or public notice of criminal conviction.

(c) The public disclosure of each incident of hazing adjudicated pursuant to subsection (b) of this Code section, criminal convictions for hazing pursuant to Code Section 16-5-61, and other criminal convictions arising from any incident of hazing shall require the following minimum information be posted prominently on the school's website for a period of not less than five years after final adjudication or conviction:

(1) The name of any school organization involved;

(2) The date or dates on which the hazing occurred; and

(3) A description of the specific hazing-related findings, sanctions, adjudications, and convictions for any person or school organization.

(d) Public disclosure provided pursuant to subsection

(e) of this Code section shall not include the personal identifying information of any individual student and shall be subject to the requirements of the Family Education Rights and Privacy Act (FERPA), 20 USC 1232g.

The following is a **NON- INCLUSIVE** list of fraternity or sorority activities considered to be hazing.

1. Calisthenics — such as sit-ups and push-ups.
2. Total or partial nudity at any time in which the new member is told, encouraged, or some form of the above to expose parts of themselves in public.
3. Wearing or carrying items such as helmets, coconuts, burlap bags, paddles, rocks, etc.
 - a. Dropping food (eggs, grapes, liver, etc.) into the mouths of associates or pledges.
4. Paddle swats.
5. Extremely loud music or many repetitions of the same music played during pre-initiation week and/or between portions of the ritual.
6. Throwing whipped cream, water, paints, eggs, etc., on an associate member or pledge.
7. Pushing, shoving or tackling associates.
8. Associate members or pledges awakened during the night.
9. Call-outs requiring pledges or new members to meet at a certain place at a certain time.
10. Forcing alcoholic beverages on a member who does not wish to drink.
11. Line-up of the associate member/pledge class in order to quiz members under pressure, interrogate, berate, etc.
12. Required eating of raw onion, spoiled food, etc.
13. Road trips and kidnaps of associate members or pledges.
14. War games.
15. Putting associate members or pledges in a room which is uncomfortable (temperature, noise, too small) during pre-initiation activities or between portions of the ritual.
16. Personal errands run by associate members or pledges for the active members.
17. Assigning "pranks" such as stealing, painting objects, panty raids harassing other organizations.
18. Active members intentionally messing up the house or rooms for the associate members/pledges to clean.
19. Calling associates "scums" or similar names.
20. Less than six (6) continuous hours of sleep for associate members/pledges each night during pre-initiation periods.
21. Associate members/pledges are not permitted adequate time for studies during pre-initiation or initiation periods.

22. Yelling and/or screaming, or use of obscenities, at associates members/and or pledges.
23. Lengthy work sessions that limit sleep, take time away from academics, etc.
24. Associate members/pledges expected to do anything that the active members say.
25. Running stairs while reciting fraternity material.
26. Purposeless runs for the sake of creating "unity."
27. Telling associate members/pledges they have failed by snuffing out candles in front of them.
28. Blindfolding associate members/pledges and telling them to do certain things.
29. Bracing and finger-snapping in an associate member/pledges ear.
30. Exposure to extreme climate changes.
31. Verbal abuse.
32. Any activity not consistent with the policies of your (Inter)National organization, the University and/or the

2 SEXUAL ABUSE POLICY

The IFC, NPHC, MGC, and CPC will not tolerate or condone any form of sexually abusive behavior on the part of its members, whether physical, mental or emotional. This is to include any actions which are demeaning to any person including but not limited to date rape, gang rape, sexual or verbal harassment.

Sexual Harassment Pursuant to Title VII of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972, "sexual harassment" is defined as: Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- Submission to such conduct is made either implicitly or explicitly a term or condition of an individual's employment or status in a course, program or activity;
- Submission or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual; or
- Such conduct has the purpose or effect of interfering with the individual's work or educational performance; of creating an intimidating, hostile, or offensive working and/or learning environment; or of interfering with one's ability to participate in or benefit from an educational program or activity.

Examples of sexual harassment may include, but are not limited to the following:

- Physical Assault.
- Direct or implied threats that submission to sexual advances will be a condition of employment, work status, compensation, promotion, grades, or letters of recommendation.
- Sexual advances, physical or implied, or direct propositions of a sexual nature. This activity may include inappropriate/unnecessary touching or rubbing against another, sexually suggestive or degrading jokes or comments, remarks of a sexual nature about one's clothing and/or body, preferential treatment in exchange for sexual activity, and the inappropriate display of sexually explicit pictures, text, printed materials, or objects that do not serve an academic purpose.
- A pattern of conduct, which can be subtle in nature that has sexual overtones and is intended to create or has the effect of creating discomfort and/or that, humiliates another.
- Remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history that does not serve a medical or academic purpose.

Sexual harassment can occur regardless of the relationship, position or respective sex of the parties. Same sex harassment violates this policy, as does harassment by a student of a faculty member or a subordinate employee of his/her supervisor.

3 AUXILIARY GROUPS POLICY

From Valdosta State University's Student Organization Regulations, Section O, Auxiliary Groups:

The North-American Interfraternity Conference (as of 1987), the National Panhellenic Conference (as of 1988) and the member organizations of the National Pan-Hellenic Council, Inc. urge and recommend that member organizations work to eliminate auxiliary or "little sister/little brother" programs.

Valdosta State University formally recognizes the request from these national organizations and their national presidents and **hereby prohibits** the formation of auxiliary group on the campus. Any organization believed to be acting as an auxiliary group shall be prohibited from using University facilities. The Office of Greek Life will contact the national organization of the group in connection with the auxiliary immediately.

Any organization alleged to have violated this policy will be referred to the Vice President of Student Affairs and Dean of Students via the Office of Student Conduct.

4 DISRUPTIVE BEHAVIOR

According to the Valdosta State University's Student Code of Conduct, Section I, D:

D. Disruptive Behavior The Board of Regents (BOR) Policy Manual Section 12.2 regarding disruptive behavior states: "Any student, faculty member, administrator, or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching, research, administrative, disciplinary, or public service activity, or any other activity authorized to be discharged or held at any campus of the University System of Georgia is considered by the Board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

1. No one shall assemble on campus for the purpose of creating a riot, or causing destruction of property, or creating a disorderly diversion, which interferes with the normal operation of the University. This section should not be construed to deny any student the right of peaceful, non-disruptive assembly per the policies set forth in Appendix C Section IV of this code.
2. No student or group of students shall obstruct the free movement of people about the campus, interfere with the use of University facilities, or materially interfere with the normal operation of the University.
3. The abuse or unauthorized use of sound amplification equipment indoors or outdoors during classroom hours is prohibited. (Any use of sound amplification equipment must be cleared through the Event Services Office.)

5

ALCOHOL AND OTHER DRUGS POLICY

The possession, sale, use or consumption of ALCOHOLIC BEVERAGES, while on chapter premises or during a fraternity event, in any situation sponsored or endorsed by the chapter, or at any event an observer would associate with the fraternity, must be in compliance with all applicable laws of the state, county, city and Valdosta State University, and must comply with either the BYOB or Third Party Vendor Guidelines.

- A. No alcoholic beverages may be purchased through chapter funds nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter.
- B. The purchase or use of bulk quantity or common sources of alcoholic beverages, (e.g. kegs, cases, alcoholic punch, tubs filled with cans, trucks filled with cans, etc.) is strictly prohibited.
- C. No members, collectively or individually, shall purchase for, serve to, or sell alcoholic beverages to any minor (anyone under the legal drinking age of 21).
- D. Anyone under the age of 21 is not allowed to drink according to Georgia State Law.
- E. No chapter may co-sponsor an event with an alcohol distributor, charitable organization or tavern (tavern defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold or otherwise provided to those present.
- F. No chapter may co-sponsor or co-finance a function where alcohol is purchased by any of the host chapters, groups or organizations.
- G. No chapter may co-sponsor or co-finance a function, fundraiser or philanthropy event that involves alcohol.
- H. All recruitment/intake activities associated with any chapter will be a DRY (no alcoholic beverages) recruitment/intake function.
- I. No member shall permit, tolerate, encourage or participate in an activity which could be construed as a "drinking game."
- J. No alcohol shall be present at any pledge/associate member/new member/novice program, activity, social or ritual of the chapter.
- K. Public intoxication on campus is prohibited.
- L. Driving under the influence of alcohol and/or drugs is prohibited.

- M. The possession, sale and/or use of any **ILLEGAL DRUGS, CONTROLLED SUBSTANCES** and/or **DRUG PARAPHERNALIA**, at any chapter house, sponsored event or at any event that an observer would associate with the fraternity/sorority, is strictly prohibited.

- N. The possession or use, (without valid medical or dental prescription), manufacture, distribution, or sale of any drug controlled by federal or Georgia law is prohibited.

6 SOCIAL EVENT PROCEDURES

The following procedures are to be followed for each social event for Greek-letter social fraternities/sororities for all social events. In addition, each organization is responsible for following its own inter/national organizational and chapter policies concerning risk management and social events. The Fraternal Information & Programming Group (FIPG) is currently used by Fraternity and Sorority Life to inform requirements for Social Event Policy, registration, and risk management practice.

FIPG Risk Management Policy (figp.org) boasts a mission to be the leading resource of risk management education, programming, and information to the broad based constituency involved in all aspects of Greek life. More than fifty national Greek lettered organizations are members of FIPG. The Risk Management Policy of FIPG includes provisions, which shall apply to ALL fraternities and sororities at Valdosta State University. Valdosta State University does not approve, condone, or is responsible for any social events.

A social event is defined as:

- a. Events where the primary focus is social in nature
- b. Events where alcohol is present
- c. Events where no formal agenda or program is provided
- d. Events where admission is charged
- e. Events open to non-VSU students or community members
 - i. Parties/Mixers/Socials
 - ii. Step Shows/ Dance Competitions
 - iii. Etc.

I. Registration of Events

- A. All events meeting the following criteria **must** be registered with the Office of Greek Life:
 - i. Events where the primary focus is social in nature
 - ii. Events where alcohol is present
 - iii. Events where no formal agenda or program is provided
 - iv. Events where admission is charged
 - v. Events open to non-VSU students or community members
 - i. Parties/Mixers/Socials
 - ii. Step Shows/Dance Competitions
 - iii. Etc.
- B. A fully completed ***SOCIAL EVENT REGISTRATION FORM*** with appropriate signatures must be submitted via Blazerlink Life **three (3) business days prior to the event**. Events will not be approved until the completed form with all the required information and signatures are acquired and submitted by the deadlines listed below:
 - **FRIDAY, SATURDAY, OR SUNDAY event:** Form due prior *Tuesday* by **5:00 PM**
 - **MONDAY evening event:** Form due prior *Wednesday* by 5:00 PM.
 - **TUESDAY evening event:** Form due prior *Thursday* by 5:00 PM.
 - **WEDNESDAY evening event:** Form due prior *Friday* by 3:00 PM

- **THURSDAY evening event:** Form due prior *Monday* by 5:00 PM

C. For events with Alcohol Present:

- A pre-determined guest list must be submitted to the Office of Greek Life three (3) business days prior to the event.
 - The guest list should clearly show the names of the guests expected to attend the event.
 - Chapters may not use chapter rosters, phone books, phone trees, or any other pre-existing chapter information to complete guest lists for non-members attending events.
 - Chapters must compile guest list information on an individual, invitational basis.
 - A guest list must consist of the following: list ALL guests who will be attending the event. **BOLD** all sober monitors (this must be 20% of your chapter or otherwise addressed in your national policy) *ITALICIZE* all members **and their guests** that are over the age of 21.
 - Social fraternities and sororities at Valdosta State University may not host, financially support or participate in any event open to the general public where alcohol is permitted. Any exception must be reviewed in consultation with the Assistant Director for Fraternity and Sorority Life at least 72 hours prior to the beginning of the event. Fraternities and sororities may host closed events where alcohol may be present and where invited guests may be in attendance, subject to compliance with state and federal law, local ordinances and University regulations.
 - All social events where alcohol is present will be **private events**. A private invite is limited to the members of the host organization and their invited guests. The event must also be BYOB (bring your own beverage) or closed functions using a **third party vendor** to handle the alcohol. The host organization cannot purchase alcohol with organizational funds or participate in the purchase of alcohol in any other manner (no bar tabs, use of personal checking accounts, pooling of funds or “passing the hat,” etc.).

- D. Social Event Registration Forms may be obtained from in the “Forms” section of Blazerlink.
- E. No event may be labeled or titled “party” nor include inappropriate or suggestive titles or themes. Chapters may face loss of recognition as a result of poorly chosen titles or themes. Racist and culturally sensitive words and themes will not be approved or tolerated.
- F. The chapter representative submitting the form **must** be present at the event and must be one of the sober hosts listed.
- G. “First 14 Day Rule”: No chapter shall be allowed to host events with alcohol during the first fourteen (14) days of the fall semester. This is an intentional effort to allow the chapter members to return to academic focus after time away from campus and to ensure that there is time to train and educate new members. During the First 14 days of the Fall semester, chapter members are encouraged to attend Fall Explosion events, plan for the semester, get settled into course work and activities. The ‘First 14 days’ shall begin on the first day of fall classes and shall end on the fifteenth day following.

II. Time of Social Events

- A. No chapter shall be allowed to host social events with alcohol until:
 - 1. 80% of the active chapter members successfully complete the online Risk Management Education
 - 2. The chapter has submitted a copy of the Risk Management Policy Statement of Understanding signed by all chapter officers and advisor
- B. Weekday events (Sunday - Thursday) must end by 12 Midnight.
- C. Weekend events (Friday and Saturday) must end by 2 AM.
- D. From the time the event is officially over, thirty (30) minutes is allowed to send all guests home.
- E. Security officers must stay until all guests have departed.

III. Event Management

- A. The event will begin at the designated time and will end at the designated time. Event may be closed early if problems occur.
- B. Security personnel may not leave until all guests have left and the event is closed.
- C. All federal, state, and local laws as well as university rules and regulations must be followed.
- D. Organization officers and members should always cooperate with the security officers in enforcing laws and campus rules and regulations.
- E. Officers and designated individuals should take action when they see problems occurring, not wait for others to bring the situation to their attention.
- F. Persons waiting on safe rides must wait inside the house and not cause any disturbance. These persons must be transported as soon as possible. **SECURITY OFFICERS MAY NOT LEAVE UNTIL ALL THESE INDIVIDUALS HAVE DEPARTED.**
- G. Events with alcohol present **may not be advertised in any way** (i.e. sheet signs, flyers, palm cards, Facebook, Instagram, Twitter, etc.)
- H. Specific invitations must be issued directly to individual guests.
- I. When the attendee total has been reached, no one else may be admitted. Persons leaving the event **DO NOT** create a vacancy for others to enter.
- J. All guests and members must sign in at the check-in table, present identification, and receive the proper wristband or security stamp.

- K. For guest safety and event control, members and guests may not linger in parking areas. Attendees should be inside the event area (inside the house or inside fenced area), not hanging out in unsecured areas.
- L. It may be necessary to put up temporary fencing to create a secure and controllable event environment. There is to be only one point of entrance for all members and guests. All temporary fencing must be removed 30 minutes after close of event.
- M. When the event closes, those waiting for safe drivers should wait **INSIDE**. No music or other disturbance is permitted. These individuals should be transported away from the venue as soon as possible by sober transportation or taxi cab service.

The following guidelines are for events held at a third party vendor:

- N. If the event is held at a licensed premise (bar) which is closed to all but invited guests, participants should be provided wristbands or a stamp in the normal manner; however, no alcohol may be brought into the event by attendees.
- O. Alcohol must be dispensed from a cash bar provided by the management of the establishment. Alcohol may be dispensed only on an individual drink basis. No pitchers or punch bowls.
- P. If the licensed premise (bar) admits those not invited, the party is to be closed immediately.
- Q. Underage drinking is to be monitored and stopped if it occurs. Individuals found in violation may receive a warning for the first violation. After a second violation, the individual should be removed from the event. **SECURITY GUARDS SHOULD BE UTILIZED TO ESCORT INDIVIDUALS FROM THE EVENT, NOT MEMBERS OF THE ORGANIZATION.** At no time should members of the organization attempt to physically handle an individual.

IV. Event Clean Up

- A. **30 minutes following an event** the yard, parking lot, sidewalk, porch, and entire street area must be cleaned and free of debris.
- B. If the event is multi-day (i.e. Friday and Saturday), the clean-up is to be done each day of the each event.
- C. Each organization is responsible for keeping its area clean and free of debris.
- D. Failure to abide with the event clean up policy will result in chapter or individual sanctioning as determined by the Assistant Director of Student Life for Greek Life.
- E. Repeat offenders will be referred to the Office of Student Conduct, which may include but is not limited to loss of privilege as a student organization.
- F. Clean-up procedures apply to any additional parking areas or University/community parking lots that have been used by the chapter or chapter guests as part of the event.

V. Sign-In Lists

- A. All members, new members and guests must sign in by swiping their VSU 1Card upon entrance to the event through a registered event in Blazerlink
 - a. If a guest is not a VSU student, he or she must sign in on a physical sign in sheet.
- B. The sign in list from each event must be printed and submitted to the Office of Greek Life within two (2) business days of the event. Failure to turn this sign in list in will result in a \$25 fine.
- C. The organization will not be allowed to host another event until the sign in list is submitted.
- D. The total number of persons present may not exceed three times the membership of one host organization or the fire code of the venue. Any exception must be reviewed in consultation with the Director of Student Life at least 72 hours prior to the beginning of the event.

VI. Sober Event Monitor and Safe Drivers

Sober monitors and safe drivers should not register a BAC (Blood Alcohol Content) if they were to be checked by Valdosta State University Police, Valdosta City Police, Lowndes County Sheriff Department and/or Georgia State Police. The event may not begin and will be shut down if any sober monitor listed on the Event Registration Form registers a BAC.

A. Sober Event Monitors

- i. 20% of your chapter attendees must be sober monitors unless your national organization requires a higher percentage.
- ii. At least one monitor should assist security at the check-in table with guest admission. The remaining monitors should assist security officers in patrolling the event, directing guests and members to the check in table, keeping guests inside the party or getting their ride home.

B. Safe Drivers

- i. Three (3) Safe Drivers must be present for the entire event.
- ii. Pledges, provisional members, associate members, new members, candidates, etc. **may not** serve as safe drivers *unless* an equal number of initiated members are required to drive also.
- iii. There should be sufficient number of safe drivers available along with other transportation options (cab service, rented van/bus).

VII. Alcohol Management

- A. All events are BYOB or Third Party Vendor. No alcohol may be served or sold by

the host organization at any time.

- B. If the event is BYOB, only those over the age of 21 are permitted to bring alcohol to the event.
- C. BYOB guidelines (please reference the FIPG Risk Management Manual) provide that an individual of legal age may bring one six-pack of twelve-ounce beers or one four-pack of wine coolers for personal consumption only.
- D. There shall be no common source containers for alcohol. A common source is defined as an open access, un-monitored that holds copious amounts of alcohol such as Kegs, 5 gallon drums, buckets, hot tubs, pools, coolers, party-balls, cases, jugs, barrels, troughs, etc. (please reference the FIPG Risk Management Manual)
- E. If the event is Third Party Vendor, only those who are 21 may purchase or consume alcohol.
- F. Alcohol products above 15% ABV are **PROHIBITED** in any chapter facility or at any chapter event, except when served by a licensed third-party vendor.

VIII. Expectation of Security Officers

- A. One security officer must be present per 50 attendees. If the guest list exceeds 50 persons, one additional security officer must be present for every additional 50 attendees.
- B. Officers should arrive at the event thirty (30) minutes prior to stated start time and meet with all of the organization's sober monitors and drivers, discuss event security, and receive the wristbands or stamps from the organization. They must identify the chapter officer responsible for the event and the security officer in charge.
- C. The organization's monitors should assist security in monitoring the event and determination of guest admission, as well as any problems that arise. In addition, the security officers should assist the monitors in dissolving any issues that may arise.
- D. Security Guards (which is defined as a certified State of Georgia police officer or an officer approved by VSU police) should check identification and issue wristbands or stamps to members and guests.
- E. Particular attention is to be given to the consumption of alcoholic beverages by those not 21 years of age. If underage persons are observed, the alcohol is to be taken from the individual. If the same individual is again found in possession of alcohol, that person is to be escorted from the event and not readmitted.
- F. Persons found **without** wristbands or stamps should be asked to leave the event immediately (the only exception is listed in Section VIII B).
- G. At large events, additional security may be necessary to help patrol the event and parking lot.

H. When behavior warrants, the security officer should call the proper authorities and have the individual(s) involved arrested.

I. When gross violations of regulations occur, the security officer in charge should inform the officers of the organization of the fact and if corrective action is not immediately taken, the event should be closed. If the organization refuses to cooperate, the security officer should call the applicable law enforcement agency: University Police, Valdosta City Police or Lowndes County Sheriff Department.

J. Security officers (which is defined as a certified State of Georgia police officer or an officer approved by VSU police) may be required to appear before a University Judicial Board as witness.

IX. Third Party Vendor Regulations

A. The Third Party Vendor must be properly licensed by the appropriate local and state authority. This may involve both a liquor license and a temporary license to sell on the premises where the function is to be held.

B. The Third Party Vendor must be properly insured with a minimum of \$1,000,000 of general liability insurance, evidenced by a properly completed certificate of insurance prepared by the insurance provider.

C. Third Party Vendors must agree in writing to cash sales only, collected by the vendor, during the function.

D. The Third Party Vendor must assume in writing all the responsibilities that any other server of alcoholic beverages would assume in the normal course of business, including but not limited to:

- i. Checking identification cards upon entry, unless the organization has hired security to complete this task.
- ii. Not serving minors (those individuals under the age of 21).
- iii. Not serving individuals that appear to be intoxicated.
- iv. Maintaining absolute control of ALL alcoholic containers present.
- v. Collecting all remaining alcohol at the end of a function (no excess alcohol, opened or unopened, is to be given, sold or furnished to the chapter).
- vi. Removing all alcohol from the premises.

Failure to comply with this policy may result in referral of the student organization to their respective council's judicial board or the Student Conduct Office. Any questions should be directed to the Assistant Director for Fraternity and Sorority Life or his/her designee.

7

VIOLATIONS OF POLICY

Any member of the University community may notify the Office of Greek Life or the Office of Student Conduct of a violation of the Policy. Disciplinary charges may be filed against the individual, officers, and/or the chapter as a whole. Violations will be handled administratively through the Office of Greek Life or by the Dean of Students Office via the Office of Student Conduct or may be passed on to an appointed University Judicial Board. Organizational National Headquarters, as well as local chapter advisors will be contacted of any violation of the Policy.

Enforcement Criteria

The following is a description of the levels of policy violations and suggested organizational sanctions that may be solicited. Any violation of these criteria is viewed seriously, and it is the responsibility of every chapter member to see that the Greek Risk Management Policy is upheld and equally important, that the spirit of the Policy is met. The levels below indicate the severity of the violation and the suggested reprimand that may be sanctioned to the chapter.

Level I Violations

Includes, but is not limited to, the following violations:

1. Failure to complete a social event form
2. Failure to communicate with the Assistant Director of Student Life for Greek Life proper information of the upcoming event
3. Failure to hire an Officer for the registered event
4. Drunken or elicit behavior by any active or associate member
5. Failure to comply with the Greek Risk Management Policy and/or the Valdosta State University Student Code of Conduct in any aspect

Sanctions

Includes, but is not limited to, the following sanctions;

1. Chapter members must host/organize an educational program on a topic that is in direct relation with the nature of the violation and must be approved by the executive board and administration.
2. Monetary fines
3. A written, formal apology to the administration and university

Level II Violations

Includes, but is not limited to, the following violations:

1. A second violation or failure to comply with any of the sections within the Greek Risk Management Policy and/or Student Code of conduct
2. Minor acts of violence and/or abuse of a member/or non-member of a Greek organization
3. Inappropriate behavior that hinders the growth of the Greek community

Sanctions

Includes, but is not limited to, the following sanctions:

Social probation for an extended period of time that may be determined by the administration.

Social Probation: The organization is unable to host social events with alcohol. During social probation, chapters are not permitted to coordinate and/or hold events with alcohol. This includes social functions with alcohol in chapter housing or third party venues. Recruitment, New Member Education, Educational Events, and Philanthropic and Community Service events are allowed during social probation.

An event is social if it meets one or more of these criteria (please note this list could include but is not limited to the following):

- a. Events where the primary focus is social in nature
- b. Events where alcohol is present
- c. Events where no formal agenda or program is provided
- d. Events where admission is charged
- e. Events open to non-VSU students or community members
 - i. Parties/Mixers/Socials
 - ii. Step Shows/Dance competitions
 - iii. Etc.

The administration will determine any other or alternative sanctions

Level III Violations

Includes, but is not limited to, the following violations:

1. More than a second count of failing to comply with the Policy and/Student Code of Conduct.
2. Any other inappropriate behavior determined by the administration/university that may be detrimental to the mission of the Greek community and/or institution.

Sanctions

Includes, but is not limited to, the following sanctions:

1. The chapter may be referred to the Office of Greek Life or Dean of Students via the Office of Student Conduct for further disciplinary sanctions, , that may include, but are not limited to chapter suspension or individual expulsion.

Appeals Process

The purpose of an appeals process is to review the chapter's probation in order to determine if there has been any error. Chapter presidents have the right to appeal decisions made by the Office of Fraternity and Sorority Life provided relevant grounds for an appeal are cited.

Appeals levels:

1. Assistant Director of Fraternity and Sorority Life
2. Director of Student Life
3. Vice President of Student Affairs

All appeals must be submitted in writing to the Office of Fraternity and Sorority Life within two weeks after the original decision has been communicated to the chapter president. The Office of Fraternity and Sorority Life will submit the appeal to the appropriate office, and then communicate to the chapter by electronic mail the decision regarding the appeal, including the process for further appeals.

8

CRISIS MANAGEMENT PROTOCOL

There are several steps to follow in the event of an emergency, with some additional steps to follow in the event of a death of one of your members or new members. There are a variety of things that constitute an emergency, such as serious injury, excessive consumption of alcohol, overdose, fire, suicide or other death. It is imperative that each chapter review the following protocol with all chapter officers.

1. Be certain that every person in the chapter knows that the president is in command of every emergency situation involving serious injury, death or fire. In the president's absence, a ranking order of officers should be established.
2. If a tragedy has occurred within the house, close the house at once. Instructions cannot be given if members are leaving and strangers are entering. Permit only appropriate official to enter.
3. The first phone call you make is to the 911 emergency number. Briefly and calmly explain the situation so that appropriate emergency personnel can respond.
4. Before you leave the phone, the second phone call is to your chapter advisor. Then call Assistant Director for Fraternity and Sorority Life. Call at any hour, day or night (office: 229-333-5674; or personal cell phone which all chapter presidents and Risk Managers have access to). If you are in doubt whether a situation is serious or not, CALL!! Next, call your Inter/National headquarters.
5. Assemble your members in a group. Explain to them that there is an emergency situation and that the house is closed. Request all members to cooperate in halting outgoing phone calls until the situation is under control. DO NOT discuss the situation until the chapter advisor and/or Assistant Director for Fraternity and Sorority Life arrives. Instruct all members to make no statements to anyone other than law enforcement and/or University officials. The president of the chapter will make any appropriate statements to the media after the situation is under control and the content of the statement has been discussed with University officials. Where possible litigation may follow, be cautious about jumping to conclusions or speculation.
6. DO NOT notify parents. In the event of a serious accident or illness, the medical personnel will notify parents and advise them of the student's physical situation. In the event of a death; hospital, law enforcement, or University officials will notify parents.

APPENDIX A:

RISK MANAGEMENT STATEMENT OF UNDERSTANDING

RISK MANAGEMENT POLICY STATEMENT OF UNDERSTANDING FOR CHAPTER OFFICERS

We, the officers of _____ (fraternity/sorority), have completed the following:

- Chapter officers understand Valdosta State University Greek Risk Management policies as read at a meeting designated by the chapter on _____ (date).
- Understand that all social functions organized and sponsored by the chapter will adhere to Valdosta State University Greek Risk Management Policy and our (Inter)National fraternity/sorority risk management policy.
- In the event that the Valdosta State University Greek Risk Management Policy is violated, the chapter is aware of its judicial due process rights and responsibilities.
- The undersigned officers recognize our duties to uphold the laws, rules, regulations and policies of our fraternity/sorority, Valdosta State University and the State of Georgia.
- We understand that this statement of understanding will be re-signed every academic semester in addition to when there is a succession of new chapter officers.

President (Print)

President (Signature)

Date

Vice President (Print)

Vice President (Signature)

Date

Risk Manager (Print)

Risk Manager (Signature)

Date

Social Chair (Print)

Social Chair (Signature)

Date

Recruitment/Intake Chair (Print)

Recruitment/Intake Chair (Signature)

Date

New Member Educator (Print)

New Member Educator (Signature)

Date

Chapter Advisor (Print)

Chapter Advisor (Signature)

Date

IFC/CPC/MGC/NPHC RM Chair (Print)

IFC/CPC/MGC/NPHC RM Chair (Signature)

Date


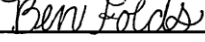

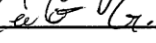
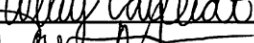


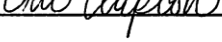
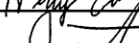
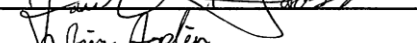
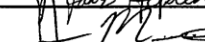
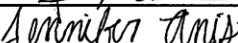


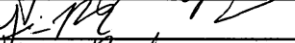
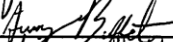
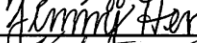

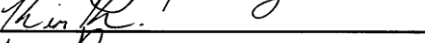
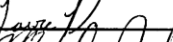

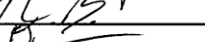


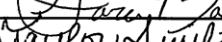
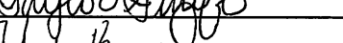
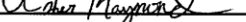
APPENDIX B: EXAMPLE SIGN-IN LIST

Beta Beta Beta

Welcome Back Mixer

August 30, 2010, 10:00pm-12:00am

Sharky's Bar and Grill

Name of Attendee (Alpha by first name)	Signature
Adele	
Ben Folds	
Ben Harper	
Billy Joel	
Ceelo Green	
Christiana Aguilera	
Colby Caillat	
Dave Matthews	
Diana Ross	
Ellen Degeneres	
Eric Clapton	
Eric Hutchenson	
Hillary Clinton	
Janet Jackson	
Janis Joplin	
Jason Mraz	
Jennifer Aniston	
Jennifer Harper	
Jennifer Lopez	
Jim Morrison	
Jimmy Buffet	
Jimmy Hendrix	
Katy Perry	
Kim Kardashian	
Laura Dern	
Michael Jackson	
Natasha Bedingfield	
Oprah	
Rachel McAdams	
Sara Bareilles	
Taylor Swift	
Usher Raymond	