MLIS Advising Bulletin
October 2022

In this Bulletin:
- Procedure for Registration Advising
- Early Registration for Spring and Summer 2023
- TAP (USG Tuition Waiver) Registration Dates
- Use the Banner Waitlists
- General Program Planning Notes
  - Course Lists & Textbooks
  - Pre-requisites and Co-requisites
  - Projected Course Lists
  - Additional Courses for Summer 2023
    - NEW Special Topics courses for Summer 2023
    - Additional electives for Summer 2023
  - Call for Fieldwork Requests
- Graduation Applications
- VSU Scholarship Application Deadlines
- Other Scholarships
- Thank you, Capstone Students!

PROCEDURE FOR REGISTRATION ADVISING
You are no longer required to contact your advisor to have your advising hold lifted for registration. Instead, complete the MLIS Advising Update Form at this link:
https://valdosta.co1.qualtrics.com/jfe/form/SV_aWq9WBcYqS1HZIi

If you are planning to continue to follow your approved program of study or are only making minor changes to electives or the order in which you're taking courses, then you probably do not need advising and are ready to register. If this is the case for you, select "No" for the survey question.

If you are making major changes to the order in which you are taking courses, are changing your area of interest/related electives, OR want to discuss course options with your advisor, select "Yes" and you will be contacted by your advisor. MLIS Advising begins October 24th and continues until you register.

Your advising flag will be lifted so you can register when registration opens. Please note this is not an automatic process and may take up to 24 hours to be completed.

Finally, if you are currently an MLIS 7000 student, you do not need to complete this form because you have already completed advising.

Remember, popular courses fill up fast, so please send in your advising form and register early!!

EARLY REGISTRATION FOR SPRING AND SUMMER 2023
Early registration opens on Monday, October 31st, 7 am. Registration continues through early January with possible short interruptions (e.g., Banner closing for system updates). Please see https://www.valdosta.edu/academics/registrar/student-resources.php for access to the *Spring and Summer 2023 Registration Guide* once the guide is published. The *Registration Guide* is your source for important dates, resources, and instructions for registering in Banner.

TAP (USG TUITION WAIVER) REGISTRATION DATES
If you register for MLIS courses as a TAP student (USG employee receiving a tuition benefit), please be aware of Valdosta State's policies for students who use TAP funds to pay for their tuition: https://www.valdosta.edu/administration/finance-admin/human-resources/resources/tuition-assistance-program.php

Please also check with your employing university for any local policies you will need to follow.
- **TAP registration for spring begins on November 15.**
- **TAP registration for summer begins on April 15.**

USE THE BANNER WAITLISTS
If a course you want is full when you register, please add yourself to the course's wait list. Remember, when you are on a wait list it's essential you check your VSU email at least once a day because if a seat opens the system will email you and you will then have a 24-hour period to register for the course before it's offered to the next person on the wait list. The waitlists are used to track how many additional students are interested in a course. *Additional seats/sections may be added if there is enough demand to do so but not a guarantee.*

GENERAL PROGRAM PLANNING NOTES
Course Lists & Textbooks
Look in Banner to find textbooks listed with courses or use the Bookstore online portal on the VSU webpages to find the textbooks and materials required for your courses.

Pre-Requisites & Co-Requisites
To find out whether any of the courses you are considering has a pre-requisite, check the current Graduate Catalog ONLINE at: http://catalog.valdosta.edu/graduate/graduate-courses-instruction/mlis/

If a course is a **co-requisite** for another course, you may take the two courses during the same semester (e.g., MLIS 7200 is a co-requisite for 7210, 7220, and 7230). If a course is a **pre-requisite**, you must take that course prior to registering for the course requiring it. The Banner system will not let you register for a course if you have not registered for or completed the required pre-requisite or co-requisite courses.

Projected Course Lists
If you want to plan when you will take courses in your program, there is a proposed MLIS course rotation schedule on the MLIS Academic Advising webpage. The MLIS courses rotate over a six semester (two-year) cycle. The website address is

http://www.valdosta.edu/colleges/education/master-of-library-and-information-science/student-resources/advising.php

The department occasionally adds a new or special course and rarely eliminates planned courses but reserves the right to revise the course rotation schedule as circumstances warrant.

Special Topics Courses for Summer 2023
MLIS 7996 Trauma-Informed Librarianship
7-week course during Summer II term
Instructor: Dr. Debi Carruth
Course Description: As librarians, we engage with a diversity of patrons in a way rare for any other field. One moment we might help an affluent older woman navigate her granddaughter's online scrapbook and the next we might help a homeless young man who has struggled with addiction and schizophrenia to locate the tools he needs to secure stable employment.

One thing that both patrons might have in common is a history of trauma. In fact, whether you work in a public, academic, or special library, or a media center or other information organization, nearly all the people you encounter (patrons, co-workers, vendors, etc.) has at least some traumatic event in their history.

How can we know if someone is bringing trauma into their encounter with us? What can we do, both to keep ourselves safe and to ensure a positive, empowering experience for others?

This course will examine a broad overview of Adverse Childhood Experiences (ACEs) and the general principles of Trauma-Informed Practice, and then apply this understanding toward building a culture of trauma-informed care in your own library.

MLIS 7998 Genres for Adult Readers
7-week course during Summer II term
Instructor: Dr. Colette Drouillard
Course Description: This course focuses on the examination and evaluation of materials for adult library users, with special attention to fiction genres; use of materials in programming; and emphasis on popular culture and adult literacy. This course is designed to teach students how to meet the popular reading needs of adult public library users. Genre fiction along with readers' advisory resources and tools are explored. Readers' advisory services including the interview, book lists, and book discussion groups are examined. Relevant research, trends and issues related to readers' advisory are discussed.

Learning Outcomes
Upon completion of this course, students will be able to:
- Examine, discuss, recommend, and write about a variety of genre fiction
- Provide readers' advisory services including interviewing, recommending, writing annotations and creating content/ subject focused book lists.
- Choose and evaluate readers' advisory tools and resources.

==**Existing Electives Added to the Summer 2023 Schedule**==
MLIS 7400 Collection Development
7-week course during Summer II term (same content as 16-week course)
Instructor: Dr. Xiaoai Ren
Prerequisite or corequisite: MLIS 7000 or consent of instructor. Principles and processes for building and maintaining library and information center collections. Identification, evaluation, selection, acquisition, and preservation of materials in all formats will be emphasized. The contexts of all types of libraries, needs of diverse patrons, and legal and ethical issues will be considered.

Call For Fieldwork Requests

If you are nearing the end of your program of study and want to gain experience working in a library while you are still in school, contact your advisor about enrolling in MLIS 7960 *Supervised Fieldwork*, a 120-hour fieldwork placement that counts as a 3-credit course. Dr. Colson is accepting requests for fieldwork students for the spring semester. After you talk with your advisor, please email your request to lcolson@valdosta.edu, and let Dr. Colson know that you have permission from your advisor. Please submit your requests by Monday, Nov. 7th to have enough time to make your placement.

An article explaining everything you may want to know about Supervised Fieldwork is available from the SOLIS Newsletter (Sept/Oct 2019 issue, pg. 4):
https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/documents/solis-news-docs/solis-newsletter-vol10-issue-3-septcot19.pdf

The Fieldwork Guidelines are located on the MLIS website at:
http://www.valdosta.edu/colleges/education/master-of-library-and-information-science/student-resources/fieldwork-documentation.php

What to include in your fieldwork request:
- Your request for a specific library or a particular library type.
- You may do fieldwork where you are employed, however you must follow the guidelines on how to structure these placements, for example, your fieldwork assignment must not duplicate any aspects of your current position.
- Include the names of a few relevant libraries located within commuting distance for you.

Following your request:
- Dr. Colson will contact the library to inquire about their ability to host a student for fieldwork and to confirm placement details. You may be asked to arrange an interview before a placement can be confirmed.
- You will receive a confirmation via email with information about your placement and further instructions.
- You will be manually registered for MLIS 7960 before the beginning of the spring semester.
- Please note: you will not be able to register yourself for MLIS 7960 as part of early registration. This can only be completed by Dr. Colson after all correspondence and placement agreements are in place.

GRADUATION APPLICATIONS
Planning on graduating in Spring or Summer 2023? If so, it is time to submit your Graduation Application. Please go to https://www.valdosta.edu/academics/registrar/forms/graduation-forms.php for the online form to use to apply for graduation. You will be routed to DocuSign to complete and sign your application for graduation, but you will NOT need to create a DocuSign account. The DocuSign portal will route your application for graduation to your advisor to sign.

Please also fill out the MLIS Curriculum Checklist and send it to your advisor at the same time as you submit the electronic application for graduation. The MLIS Curriculum Checklist is found at the bottom of this webpage: https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/student-resources/advising.php

Your advisor will review and attach your curriculum checklist to the form when they receive both documents.

SCHOLARSHIP APPLICATION DEADLINES
NOTE: Scholarship information will be updated as needed throughout the semester. Check the webpage for the most recent information about available scholarships.

MLIS Merit Scholarship (Awards applied to Spring 2023 semester): Deadline December 1. Pays in-state tuition for one course. Follow the guidelines – you will need to coordinate with your faculty advisor to prepare your application for this scholarship. Application guidelines: http://www.valdosta.edu/colleges/education/master-of-library-and-information- science/student-resources/application-guidelines.php

VSU MLIS and COEHS Scholarships with February Deadlines
(Awards applied to Summer or Fall 2023 semester – dependent upon availability of funds)
- Baker Family MLIS Scholarship: Deadline February 12, 2023.
- MLIS Merit Scholarship: Deadline February 12, 2023.
- The Merryll Penson MLIS Scholarship -funds are expected to be available for 2022.
- Dorothy Dewar Service Scholarship: Deadline February 2022. Application guidelines: https://www.valdosta.edu/colleges/education/deans-office/coehs-scholarships/

<u>Other Scholarships</u>
Georgia Library Association Scholarships
Applications for the Beard and Hubbard Scholarships are due each year in May for the following academic year. Please see the website (http://gla.georgialibraries.org/resources/scholarships/) for qualifications and application instructions.

General Scholarship Resources for MLIS Students
Please see https://www.valdosta.edu/colleges/education/master-of-library-and-information-science/student-resources/scholarships.php for a listing of scholarships available to students enrolled in MLIS education programs.

Please check your state library association and the many national LIS professional organizations for any relevant scholarships they may offer.

THANK YOU, CAPSTONE STUDENTS!
To those of you currently enrolled in Capstone and receiving this Bulletin, thank you for choosing the Valdosta State MLIS Program. Good luck as you complete your degree requirements. You have been asked to complete a few exit surveys this semester – please do so – one of the things we collect is your preferred email address – where we can contact you after your VSU address expires. We want to stay in touch with you!