

Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: CLT

Chairperson/Responsible Contact: E. Wiley

Purpose of Meeting: selection of Honor students/scholarship recipient

Date: 3/25/14 Time: 1:00 Location: conference center

Departments/Groups/Agencies Represented: EW, LS, HF, EH, DD, DK, LL, SD

Primary Outcomes: completed selection of honorees,

April 3, Graduate Fair, DD & LL - promote programs with Master programs
Marketing Plan - SD - Florida - Gainesville - Pensacola - information available
when needed.

Reviewed webpage revisions/ discussed program enrollment.

discussed new certification guidelines -

Actionable Items/Planned Follow-up: contact Renee Whitmer for information

about certification steps - Send honoree information to
Honors Committee representative.