

New Ideas for Successful Accreditation: A Comparison of Standards From Regional Accrediting Bodies

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Task/Event	J	F	М	Α	M	J	J	4 9	6 (N	D	J	F	M	Α	М	J.	J	4 9	s o	N	D	J	F	M	Α	М	J.	J A	A S	0	N	D	JF	N	1 A	· M	IJ
ORGANIZATION AND PLANNING																							_															
Select Reaffirmation Team																																						\Box
Accreditation Consultant (identify,																																						
secure, and bring to campus)																																						
Attend Accreditation Leadership												П																П			Î							
Meeting (Atlanta)												П																										
Schedule visit from Accreditation VP to																												П			Î							\top
meet with Compliance Certification																																						
Committee (call in April for a meeting in																																						
November)																																						
COMPLIANCE REPORT																																						
Conduct Pre-Audit - Campus receives																																						
Accreditation standard assignments &																																						
begin collecting documents																																						
Create Accreditation reaffirmation						Ħ											П																				T	
website																																						
																	П											П			Î							\top
Develop/purchase electronic format for																																						
submission of compliance report,																																						
assessment and faculty roster																																						
Begin collecting faculty profile and																																						
course information																																						



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Collect compliance standards and												Ī											Ī															T	
requirements narratives and evidence																																							
from academic and administrative																																							
department heads.																																							
Edit and revise draft narratives																																						lacksquare	lacksquare
Complete final draft of Compliance																																							
Certification document (and upload)																																							
Collect faculty profile and course																																							
information						Ш												Ш																				Ļ	퇶
Hire proofreader to review Compliance																																							
Certification and QEP Documents																																							
Convert all materials to electronic																																							Ī
formats which include flash drives, DVD,																																							
public access website, and password																																							
protected websites. Print hard copies of																																							
materials.						Ш						L											1															Ļ	ļ
Complete faculty and administrative																																							
staff rosters in Accreditation format.																																							
Collect faculty profile and course	H					Ħ	t					T														T	T	1	t							1		+	t
information												1																											
Compliance Report Mailed to												Ī						П					T						Ì									Ť	T
Accreditation							\perp					L			L																								
Off-Site Review by Accreditation																																							I
Off-Site report received												Î											Ī																Ī



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Task/Event	J	F	VI	Α	М	J	J	Α	S	0	N	D	J	FN	VI.	Α	M	J	Α	S	0	N	D	JF	F 1	M A	A I	M	J	I A	S	0	N	D	JF	F N	VI A	١ ٨	ΛJ
Develop plan for a Focused Report																																						T	
Write responses to non-compliance																																						Т	
items for Focused Report																																							
Review and edit Focused Report																																						T	
Convert all materials to electronic																																						Т	
formats which include flash drives, DVD,																																							
public access website, and password																																							
protected websites. Print hard copies of																																							
materials.																																							
Prepare for on-site review (see other																																						Τ	
documents for detailed plan)																																							
Focused Report and QEP due (mail 6																																							
weeks prior)																																							
On-Site Review																																							
Submit Second Focused Report (if																																							
needed)																																						\perp	
Review of all reaffirmation materials by																																							
Accreditation																																							
QEP																																							
Create QEP Project Team																																							
Announce QEP to campus																																							
Select QEP taskforce to plan and write																																							
QEP prospectus													╝																										
Complete first draft of QEP																																							
Complete and proof QEP																																							