



**COUNCIL ON STAFF AFFAIRS**  
**Minutes of Tuesday, January 24, 2012**

**A. Call to order**

Brian Haugabrook called the meeting to order at 9:06 AM in the UC Rose Room.

**B. Roll call:** All representatives must sign/initial the attendance roster to be counted as present.

Members present: Beverly Amiot, Sue Bailey, Olivia Blakely, Ron Butler, Richard Hammond, Brian Haugabrook, Michael Knight, Jessica Klotz, Bob Lee, Regina Lee, Laura Pitts, Shanika Hezekiah, Yvonne Landers, Arthur Rinberger, Terence Sullivan, and Lisa Snipes. Guests in attendance were: Dr. Louis Levy (Interim President), Sue Fuciarelli (VP Finance & Admin). The following members were absent: Denise Bogart, Carolyn Glock, Shirley McClain, Joan Dear (Excused), Tracy Meyers\*, and Chris Valdes\*. (An \*asterisk denotes a non-voting member.)

**Please send a proxy if you cannot attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.**

**C. SPECIAL ORDER OF THE DAY**

1. Interim President's Opening Remarks

Dr. Levy reported that funding had been pulled for the Health Sciences building, but efforts will be made to get it restarted for this year. VSU received a substantial endowment from Mrs. Ruby Sullivan for scholarships for students majoring in education who come from counties with 50% poverty rates. The scholarship can be retained as a stipend if the student teaches for two years after graduation in a disadvantaged county. Dr. Levy also discussed the fact that there is a lot of loyalty to our sports programs from alumni even as far back as when the Blazers were the Rebels.

**D. Approval of the Minutes of December 13, 2011 meeting of the Council on Staff Affairs**  
The minutes of December 13, 2011 were approved.

**E. Officer's Reports**

1. Treasurer's Report – Shirley McClain

Discretionary - \$5,574.80; Blazer Books - \$1,855.00; Retirement Walkway - \$12,998.23; State Allocation - \$1,222.74. A motion was made and seconded to approve the treasurer's report and passed unanimously.

2. Report from the Chair – Yvonne Landers

i. Faculty Senate

ii. President's Cabinet

3. Goal Monitor Report – Jessica Klotz

4. Publicity Report – Ron Butler

Ron will send out another Blazer Books announcement and reminded those assembled of \$5 Fridays from Chartwells and \$1 games.

**F. Committee Reports**

1. *Budget* – Shirley McClain

2. *Policy* – Brian Haugabrook

With no other nominees, Art Rinberger was approved by acclamation as Parliamentarian.

3. *Social Recognition* – Terence Sullivan

Blazer Books deadline was extended to January 31. Please encourage applications.

4. *Professional Development* – Ron Butler

5. *Ad Hoc – Brian Haugabrook*

Brian will draft a schedule for the 2013, 2014, and 2015 holiday so it can be reviewed and voted on. The vote will be needed by March if at all possible.

**G. University Wide Committees**

1. *Academic Scheduling/Procedures* - Richard Hammond/Olivia Blakely

2. *Editorial Board for the Alumni Voice* – Yvonne LeRoy-Landers

3. *Environmental Issues (EIC)* – Joan Dear

4. *Facilities Advisory Committee* – Richard Hammond

5. *Institutional Planning* – Terence Sullivan

6. *Parking Appeals* – Ron Butler

Appeals upheld in December – 151; appeals dismissed– 35.

7. *PBC* – Richard Hammond/Brian Haugabrook

The committee met on January 13. Topics discussed include new funding requests; tuition remission; marketing plan; salaries paid by foundation; no increases in auxiliary funds; e-rate requests for tuition increases; HR is rolling out online job application process; first week in February benefits for AAA Auto Insurance.

8. *President’s Climate Committee* – Shirley McClain

9. *Chartwells* – Chris Valdes

10. *USG Staff Council* – Terence Sullivan/Yvonne Landers

Next quarterly meeting is coming up.

11. *Wellness* – Lisa Snipes

Upcoming events include Healthy Heart event with a speaker; Walking Contest for a cruise begins on February 13; free Pilates begins Monday, January 30; March 8 is the Health Fair in the Student Union.

12. *Parking and Transportation Policy Committee* – Jessica Klotz/Richard Hammond

**H. Unfinished Business**

**I. New Business**

**J. Other Business**

**K. Adjournment**

The meeting adjourned 9:39 AM.

Respectfully submitted,

Sue Bailey

COSA Secretary