

COUNCIL ON STAFF AFFAIRS

Minutes of Tuesday, July 13, 2010

1. Call to order

Chair Terence Sullivan called the meeting to order at 9:10 AM in the University Center Rose Room.

2. Roll call: All representatives must sign/initial the attendance roster to be counted as present.

Members present: Sherri Adams, Sue Bailey, Denise Bogart, Ron Butler, Heidi Coggins, Lisa Copeland, Zach Crapa, Bobby Flowers, Leighia Hammond, Richard Hammond, Brian Haugabrook, Jessica Klotz, Yvonne Landers, Terence Sullivan, and Rich Yokeley*. Guests in attendance were: Dr. Patrick Schloss (President), Traycee Martin (VP Finance), and John Crawford (University Advancement). The following members were absent: Carolyn Glock (excused), Judy Hart, Michael Knight, Regina Lee, and Shirley McClain. **Please send a proxy if you cannot attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.**

3. SPECIAL ORDER OF THE DAY

A. Goal Planning Retreat – follows the regular COSA meeting.

B. President's Comments

Dr. Schloss addressed the representatives about the budget for the next year. There will be a 9-12% reduction. The University will continue efficiencies and there will be no layoffs and no salary increases.

4. Approval of the Minutes of June 8, 2010 meeting of the Council on Staff Affairs

After several corrections were made to the minutes, a motion was made and seconded to approve. The vote was unanimous and the minutes were approved with corrections.

5. Officer's Reports

A. Treasurer's Report – Leighia Hammond

The transfer of information from past treasurer to the current treasurer was incomplete so there was no report.

B. Report from the Chair – Terence Sullivan

i. Faculty Senate – No report

ii. President's Cabinet – no report

iii. Executive Committee/President Lunch Meeting – no report

C. Goal Monitor Report – Sherri Adams – no report

D. Publicity Report – Ron Butler– no report

6. Committee Reports

A. *Membership Committee* – Chair (Terence Sullivan)

i. Employee of the Semester – Denise Bogart

Packets for the two EOS winners of this past year were submitted for consideration for Staff Excellence Awards.

ii. Elections – Brian Haugabrook-No report

B. *Welfare Committee* – Chair Elect (Yvonne Landers)

i. Retirement Walkway & Recognition – Bobby Flowers

A new site for the walkway has been chosen (southeast side of Nevins Hall) and a request is being sent to the Facilities Advisory Committee. Progress is being made on planning the design and moving forward. The future design may not include bricks. John Crawford is committed to keeping the project moving. Bobby said the committee would like to have the new design ready to unveil at next year's Retirement Luncheon.

1. Retirement Association – Judy Hart – No report.

ii. COSA on the Move – Yvonne LeRoy-Landers

Ron will send out another email advertising the Bruster's Coupon Book Fundraiser. We have earned \$150 so far.

iii. Benevolence – Sue Bailey – no report

C. *Policy Committee* – Parliamentarian (Heidi Coggins) – no report

D. *Staff Appreciation Week Committee* – Chair Elect (Yvonne LeRoy-Landers)

Dates have been set for the week before Thanksgiving, November 16 – 19. Dr. Schloss is planning a luncheon possibly in the Student Union in the ballroom.

E. *Blazer Books* – Yvonne LeRoy-Landers

The committee will meet in August and are hoping to have an additional 5 awards for fall semester.

7. University Wide Committees

A. *Academic Scheduling/Procedures* – Bobby Flowers – no report

B. *Editorial Board for the Alumni Voice* – Yvonne LeRoy-Landers – no report

C. *Environmental Issues (EIC)* – Bobby Flowers – no report

D. *Facilities Advisory Committee* – Richard Hammond

E. *Institutional Planning* – Sherri Adams – no report

F. *Parking Appeals* – Ron Butler

In June, the total number of appeals for the month – 1039. Upheld – 65. Dismissed – 81.

G. *PBC* – Richard Hammond/(to be elected)

H. *President's Climate Commitment* – Shirley McClain – no report

I. *Sodexo Dining Dish* – Leighia Hammond – no report

J. *USG Staff Council* – Bobby Flowers

K. *Wellness* – Jessica Klotz

L. *Parking and Transportation Policy Committee* – Bobby Flowers/Jessica Klotz – no report

8. Unfinished Business

9. New Business

A. The Committees List was reviewed and the requirements for committee participation were explained.

B. Traycee Martin will help find a room for a COSA office and will bring the request to the next Facilities Advisory Committee meeting.

10. Other Business

A. Rich Yokeley shared Sodexo Dining innovations for the new school year.

i. Moe's is coming to campus to replace Salsa Rico.

ii. There are plans to have an organic produce market in front of Hopper Hall.

iii. Sodexo will promote healthy eating by having more vegetables available and smaller portions of proteins (meats).

iv. Sodexo is stepping up promotion of commuter meal plans.

11. Adjournment

The meeting adjourned at 9:39 AM.