VALDOSTA STATE UNIVERSITY
COUNCIL ON STAFF AFFAIRS (COSA)
Special Meeting for 1996 Seasonal Holiday Schedule
Minutes - January 31, 1996

Present: Joan Brooks, Sandra Denson, Wanda DeWeese, Bill Filtz, Blake Griffin, Inman Grimsley, Mary Jane Keene, Bert Rodrigues, Pat Rozier, Sue Teel, Paul Worth, James Yates

1. Chair, Sue Teel, called the meeting to order at 8.35 AM in the President's Dining Room, Palms Dining Center.
2. Options for the 1996 Seasonal Holiday schedule were discussed to be presented to President Bailey. Consideration was given to the 3 floating days, the three scheduled days of December 24-25, 1996 and January 1, 1997, additional mandatory vacation or leave without pay, and a shift to a four 10 hours per day week.

   Members preferred to have the week of December 23-27 as the official holiday and have December 30 and 31 as mandatory annual leave days or leave without pay. COSA members felt this was the best option to benefit most staff members who keep leave on the books and are able to plan in advance for days off. Since staff will be given almost a full year notice of the seasonal schedule, everyone should be able to plan to take off those two days in December without being penalized.

   A second option was passed which eliminates the mandatory leave days of December 30 and 31. The concern with this option is that if the University is open then in the small offices the secretary would be required to work these days to keep the office open.

3. The members also discussed the proposed registration set for Saturday, January 4, 1997. Members felt very strongly that this is not a good option since it would cost the University quite a bit of money to bring staff members in on a Saturday. Also, this would cause a morale problem since staff would have to work Saturday, of which most students would not take advantage, and be paid straight time due to the holiday during that work week. Members felt a better solution would be to add a Saturday class to the schedule for winter quarter. This would not cost any extra for faculty salaries and students would be on campus so their attending classes would not be a problem.
4. The meeting was adjourned at 9:40 AM

[Minutes] [COSA] [VSU]