

Graduate Executive Committee Meeting Minutes

April 18, 2019

MEETING LOCATION: 3007 Converse

Present: Shirley Andrews, Jeremy Bauer (proxy for Jerry Merwin), Kelly Davidson (proxy for Luis Bejarano), Matthew Carter, Maren Clegg-Hyer, Dorea Cook, Becky da Cruz, Herb Fiester, Dixie Haggard, Kelly Heckaman, Mitch Lockhart, Linda Most (proxy for Michelle Ritter), David Nelson, Nancy Swanson (proxy for Elvan Aktas), Anne Price,

Guests: Ernest Smith, Rebecca Petrella, Shantel Williams, Marci Marshall, Natalie Kuhlmann, Ashley Williams, Pepper Croft, Ellie Stout

The meeting was called to order by Dr. Becky da Cruz at 2:00 pm.

Minutes from March 14th and 25th were approved with 1 abstention.

College of Education and Human Services

Revised Catalog Copy – Library and Information Studies (transfer courses): Motion was made to approve; seconded. The proposal was approved.

Sub Committee Report

- Graduate Student Success – Dr. Bauer informed the group that the survey is almost ready to go. Should have it out in the next week or so. The Graduate Student Council has to be part of SGA and part of the Graduate School. Constitution draft is being put together. Hopeful for a Fall 2019 launch.
- Dissertation Task Force – N/A
- Graduate Appeals – N/A
- Graduate Faculty Scholarship – Ernest/Becky gave update. Currently allocated around \$11,000-\$12,000. Last call for applications for the GCGS Conference.
- Graduate Faculty Membership – Dr. Most briefed the room that we have approved 15 individuals for Full Graduate Faculty Membership.

Other Business/Topics from the Floor

1. Online Graduation Application Workflow – Pepper mentioned that with Adobe Document Sign the Graduation Application should become more streamlined and a lot of the comments regarding the updates needed to the graduation application would be addressed at that time. Will need to work with registrar’s office to update their forms and get it online for students to use, etc.
2. Graduation Updates – Emails will be coming out soon with updated maps, etc. Faculty hooder practices are set up for hooders to attend.
3. Graduate Admissions Updates – Pepper and Ellie gave a preview of Radius. Hobson’s launch date is still on track. Final touches from IT, etc. taking place.
4. Association of Graduate Students Updates – Ashley briefed the group on upcoming meeting and future planned events. Elections are underway. Social Media, Treasurer, and Secretary are all potential positions that an online student can hold.
5. GCGS Conference – Covered under Graduate Faculty Scholarship. Email reminder will be resent to GEC regarding Conference. We have availability to send a couple folks to GCGS Conference.
6. Other – N/A

Motion was made to adjourn at 3:00 pm.

Ernest Smith

Ernest Smith, Recorder

Becky K. da Cruz

Becky K. da Cruz, Associate Provost for Graduate
Graduate Studies and Research